

# *Elegant Event Hire (NW) Ltd*

## Chair Cover Hire & Wedding Accessories

Tel: 07929 032275

Email: [info@elegantfinishingtouches.co.uk](mailto:info@elegantfinishingtouches.co.uk)

<https://www.eleganteventhirenwLtd.co.uk/>

### **Booking Form**

Name of Hirer:.....

Name of Bride/Groom:.....

Email Address:.....

Contact Telephone Numbers:.....

Wedding Day Contact Number and Name:.....

Home Address:.....

.....

Date of Wedding:.....

Time of Ceremony: Church/Civil (please delete).....

Venue Address/Contact/Telephone:.....

.....

Number of Chair Covers:.....

Number of Sashes: Taffeta/Satin.....

Colour of Sashes/Drapes required:.....

Accessories required:.....

.....

#### **Confirmation of Quotation:**

Courier Service/full Set-up Service/Self Service \*please delete

Date covers required for delivery:.....

Delivery Address/Name/Telephone Number:.....

Return/Collection Date:.....

Booking Fee: £75.00

We thank you for booking your chair covers with Elegant Event Hire NW Ltd. Please sign and date that you have read and accept the terms and conditions (see overleaf) set out in this contract.

I agree that I wish to engage the services ("chair covers") of Elegant Event Hire NW Ltd, for my Wedding/Event.

\*Signed:.....Date:.....

## Terms and Conditions

### General Conditions

We shall make our best efforts to supply you with the goods requested and agreed at the time of booking. All goods for hire remain the property of Elegant Event Hire NW Ltd. Prices quoted are for the agreed length of hire period only. Subsequent days will be charged at a daily rate unless a special agreement has been arranged prior to the event between Elegant Event Hire NW Ltd and the Hirer. Any amendment to this agreement must be made in writing and sent by email to [info@elegantfinishingtouches.co.uk](mailto:info@elegantfinishingtouches.co.uk)

### Booking

On Booking we require a **£75.00 booking Fee. This is deducted from your final balance.**

The full balance must be paid 6 weeks prior to your event.

For last minute bookings the balance and deposit must be paid in full at the time of booking.

Deposit's or full payments can be made Bank Transfer, we also accept cheques made payable to: Elegant Events. All cheques must be cleared prior to your event.

Once we receive your payment you will receive written confirmation of your order.

### Cancellations:

All cancellations must be made in writing to Elegant Event Hire NW Ltd and sent by email to [info@elegantfinishingtouches.co.uk](mailto:info@elegantfinishingtouches.co.uk)

Any deposits paid will remain the property of Elegant Event Hire NW Ltd, as stated in our Booking terms.

### Prices:

Prices & availability of products are subject to change without notice, however once a deposit has been received; the price quoted will not change.

### Hire Period:

Hire is for the agreed period only as at the time of booking (with a day either side for collection and returns) where orders are being collected from ourselves.

### Risk of Goods:

The risk of goods will pass onto you immediately once delivery or collection of the goods have been received. It is your responsibility to ensure that the goods are fully covered by insurance with regards to theft, damage, and public liability.

Misplaced and damaged hired goods will be charged at their full replacement value, and no substitute item will be accepted by Elegant Event Hire NW Ltd. Elegant Event Hire NW Ltd reserves the right to also charge the hirer loss of profit on the hired goods. Linen may be returned soiled, however any permanent stains or damages to chair covers & sashes such as Red wine, ink, pulls in the fabric and burns will attract a £10.00 replacement charge for each damaged chair cover or overlay and £2.50 per sash. Sashes must be folded before sending back to Elegant Event Hire NW Ltd. The chair covers must be placed in the boxes provided and folded to the best of the hirer's ability.

Elegant Event Hire NW Ltd reserves the rights to refuse the use of Chair Covers for outdoor purposes.

### Liability:

Elegant Event Hire NW Ltd will not be responsible for injury or damage to persons or property however sustained arising from any goods under hire. The hirer will be responsible for ensuring the chair covers and sashes are fitted correctly to prevent any injury.

### Fitting/Sizes:

It is the hirers' responsibility to confirm that the Chair Cover Hired fits the chair required for usage.

### Rights Reserved:

Any failure by us to enforce any or all of these conditions shall not amount to or be interpreted as a waiver of any of our rights.

### Terms and conditions definitions

The contract is the document or documents that set out these conditions and all other details about your agreement with us.

"We" and "us" and "owner" and "our" mean the seller/supplier of the goods

"You" or "your" or "Hirer" means the hirer of the goods.

The "goods" mean all goods to be hired to you from us.

The "Recipient" means the person, firm, company, corporation or public authority to which the goods are delivered, when it is not you.